

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 116

The Board of Directors of Fort Bend County Municipal Utility District No. 116 will hold a regular meeting on Friday, January 12, 2024, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Trinity Room, Houston, Texas\*, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Development in the District.
  - c. Garbage collection and recycling services.
  - d. Financial and bookkeeping matters, including payment of the bills and review of investments.
  - e. Accept annual disclosure statements for Investment Officer and bookkeeper.
  - f. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - g. Operations report from City of Richmond for regional wastewater treatment plant.
  - h. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - i. Review District Information Kit.
  - j. Reports from Directors and consultants on District matters.
3. NON-CONSENT AGENDA
  - a. Items removed from Consent Agenda.
  - b. 2024 Directors Election, including:
    - i. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2024 Board of Directors Election Period;
    - ii. authorize Notice of Deadline to File Applications for Place on the Ballot; and
    - iii. approve contracting for election services with Fort Bend County.
  - c. Additional financial and bookkeeping matters.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

- d. Additional tax assessment and collection matters.
- e. Annual Report regarding Post-Issuance Compliance Policy.
- f. Authorize renewal of District’s insurance policies, including review of engineer’s list of District facilities to be insured.
- g. Operation of District facilities, including:
  - i. billings, repairs and maintenance, customer correspondence, and message language on water bill;
  - ii. update on manhole and valve repairs;
  - iii. leak detection proposal; and
  - iv. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- h. Engineering matters, including:
  - i. District projects, including:
    - aa. replacement of fences at District facilities;
  - ii. miscellaneous items, including:
    - aa. City of Richmond Wastewater Treatment Plant;
  - iii. developer items, including:
    - aa. Territory at Williams Way;
  - iv. District trail system, including consider land ownership/conveyance matters and take appropriate action;
  - v. GIS system; and
  - vi. deeds, easements, plats, consents to encroachment, requests for service, utility commitment letters, wastewater services contracts, and plan approvals.
- i. Coordination with homeowner associations regarding District business, including approve maintenance agreements and update on pending contributions for recreational facilities, streetlights, and security patrol costs.
- j. District website and communication matters, consider proposals, and take appropriate action.

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**AVISO DE ASAMBLEA**

**DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES Nro. 116  
DEL CONDADO DE FORT BEND**

La Junta Directiva del Distrito de Servicios Públicos Municipales Nro. 116 del Condado de Fort Bend, llevará a cabo una asamblea ordinaria el viernes 12 de enero de 2024, a las 12:00 p.m., en las oficinas de Allen Boone Humphries Robinson LLP,

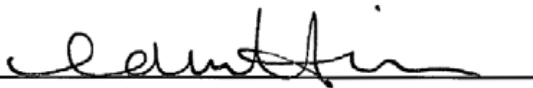
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ubicadas en 3200 Southwest Freeway, Suite 2400, en el salón Trinity, Houston, Texas\*, para discutir y de ser necesario actuar sobre los siguientes puntos:

3. b. Elección de Directores de 2024, incluyendo:
  - i. adoptar una Resolución Designando un Agente del Secretario de la Junta Directiva Durante el Período de la Elección de la Junta Directiva de 2024;
  - ii. autorizar el Aviso de Fecha Límite para Presentar una Solicitud de un Lugar en la Boleta; y
  - iii. aprobar el contrato de servicios electorales con el Condado de Fort Bend.



  
Attorney for the District

*Fort Bend County Municipal Utility District No. 116 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Matters), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.*

**\*The Board will conduct an in-person meeting at its physical location. The Board is currently making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment agenda item. The telephone number is (877) 336-1831, Access Code: 8271130.**

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