

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 116

March 3, 2026

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 116 (the "District") met in regular session, open to the public, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, on the 3rd day of March, 2026, and the roll was called of the members of the Board:

Chad Millis	President
Dallas Duffy	Vice President
Angela W. Riley	Secretary
Dr. John Knight	Assistant Secretary
Jesse Matthews	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting in person or via teleconference were Khalid Parveez, Jhangir Awan, and Sarra Parveez, members of the public; Justin Waggoner of Touchstone District Services ("Touchstone"); Isabel Mata of Wheeler & Associates, Inc.; Mary Ann Mihills of Municipal Accounts & Consulting LP ("MAC"); Rick Marriott of Si Environmental LLC ("Si"); Asim Tufail and Scott Novosad of Blackline Engineering, LLC ("Blackline"); and Adisa Harrington and Kathryn Mercado of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Harrington noted that while this is an in-person meeting of the Board, certain consultants and/or members of the public are attending by teleconference.

PUBLIC COMMENT

Ms. Harrington opened the meeting for public comments. There being no comments from the public, Ms. Harrington closed public comments.

CONSENT AGENDA

The minutes of the February 3, 2026, regular meeting, and consultant reports were provided in advance of the meeting. Director Matthews moved to approve the following consent items: (1) the minutes of the February 3, 2026, regular meeting, as submitted; (2) financial and bookkeeping matters; (3) tax assessment and collection matters; (4) the City of Richmond (the "City") operations report; and (5) direct that, where appropriate, items are filed appropriately and retained in the District's official records. Director Duffy seconded the motion, which passed unanimously. Copies of all reports approved as part of the consent agenda are attached.

ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

ENGINEER'S REPORT

Mr. Tufail discussed a request from Mr. Parveez and Ms. Parveez for a public access easement on District property adjacent to land owned by the Parveezes. He noted that there is currently a platted access easement adjacent to the Parveezes' property. Mr. Tufail stated that the Parveezes need to get approval from Fort Bend County engineering department for their proposed development and also send Blackline the plans for review and approval.

2026 DIRECTORS ELECTION

Ms. Harrington discussed procedures related to the 2026 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board Secretary stating that the District received three candidate applications for the three director positions for the May 2, 2026, Directors Election.

Ms. Harrington then presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 2, 2026, Directors Election is cancelled and that the unopposed candidates, Chad Millis, Dallas Duffy, and John Knight, are declared elected to office to serve from the May 2, 2026, election until the May 4, 2030, Directors Election. She reviewed the posting requirements for the Order Cancelling.

Ms. Harrington then discussed that the Board had approved entering into a contract with Fort Bend County (the "County") to administer the District's 2026 Directors Election and the Board considered cancelling such contract.

Following review and discussion, Director Knight moved to: (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office and authorize the Secretary's agent to post the Order Cancelling, as required; and (3) cancel the contract with the County for election services for the May 2, 2026, Directors Election. Director Duffy seconded the motion, which passed unanimously.

ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills reviewed highlights in the bookkeeping report.

The Board did not adopt a Resolution Expressing Intent to Reimburse.

The Association of Water Board Directors winter and summer conferences were discussed at the February Board meeting.

ADDITIONAL TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Mata updated the Board on the current tax collections.

The Board reviewed correspondence from the Fort Bend Central Appraisal District ("FBCAD") regarding FBCAD's proposed budget for fiscal year 2027.

REVENUE MANAGEMENT SERVICES

There was no discussion on this agenda item.

OPERATOR'S REPORT

Mr. Marriott reviewed the operator's report with the Board, including monthly repair and maintenance items, as outlined in the report. A copy of the operator's report is attached. He stated the water accountability for the last billing period was 94.10%.

Mr. Marriott provided an update regarding the residential smart meter trial program. He stated that Accurate Meter will attend the April meeting. Mr. Marriott noted that registration information for the Eye On Water app was sent to the eleven participants. Discussion ensued regarding available public education material for the usage of smart meters.

Ms. Harrington stated that all retail public water suppliers are required to submit to the Texas Water Development Board a water loss audit once every five years. She added that the next scheduled audit is for the year 2025 and is due by May 1, 2026.

Mr. Marriott presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting, of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. The Board concurred not to terminate service to the discussed restaurant and assisted living facility.

Following review and discussion, Director Duffy moved to: (1) approve the operator's report; (2) authorize Si to prepare the water loss audit; and (3) authorize termination of delinquent accounts, except the discussed restaurant and assisted living facilities, in accordance with the District's Rate Order. Director Knight seconded the motion, which passed unanimously.

ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Ms. Harrington reported that the District is required to review the District's Drought Contingency Plan annually. Mr. Marriott confirmed that no changes need to be made at this time.

CRITICAL LOAD ANNUAL FILING

The Board reviewed the District's critical load spreadsheet, which had been previously provided to the District's operator, engineer, and bookkeeper for review. Mr. Marriott noted that the critical load information on the District's facilities is required to be reviewed at least annually and provided to certain entities, which include the District's electricity provider, the Public Utility Commission, and other governmental entities. Following review and discussion, Director Millis made a motion to approve the critical load spreadsheet, authorize providing it to the appropriate entities, and direct that a copy be retained in the District's official records. Director Matthews seconded the motion, which passed unanimously.

EMERGENCY PREPAREDNESS PLAN

The Board conducted a review of the Emergency Preparedness Plan. Following discussion, Director Duffy moved to authorize filing of updates to the Emergency Preparedness Plan, if necessary. Director Matthews seconded the motion, which passed unanimously.

ENGINEER'S REPORT; ANNEXATION MATTERS; TEMPORARY WATER SERVICE; GROUNDWATER REDUCTION PLAN ("GRP") PARTICIPATION AGREEMENT

Mr. Tufail presented and reviewed the engineer's report, a copy of which is attached.

Mr. Tufail provided an update regarding the District Facilities Fence Repair. He presented and recommended approval of Pay Estimate No. 7 in the amount of \$4,500.00, payable to Republic Masonry & Fencing, LLC ("Republic"). Following review and discussion, Director Matthews moved to approve Pay Estimate No. 7 in the amount of \$4,500.00, payable to Republic. Director Duffy seconded the motion, which passed 4-0, with Director Millis abstaining from the vote.

Mr. Tufail provided an update regarding water plant no. 2, stating that Blackline is preparing the component layout and grading plans. Mr. Tufail reported that Blackline has ordered metes and bounds of the sanitary control easements that need to be acquired.

Mr. Tufail provided an update regarding the Crabb River Road water line loop, stating that Blackline is proceeding with the structural design analysis and design of the proposed bridge attachment.

Mr. Tufail provided an update regarding the force main along Farm-to-Market Road 762. He stated that design is underway and that Blackline is preparing exhibits for easement acquisition.

Mr. Tufail provided an update on sanitary sewer lift station no. 5, noting that Blackline is awaiting design of the adjacent multi-family complex and that the lift station will be platted separately from the multi-family complex.

Mr. Tufail provided an update on the lift station no. 2 odor issues. He reported that the electrical design is underway, and that the project will be advertised for bids following completion of design and agency approval.

Mr. Tufail reviewed the City operations report and discussed associated cost increases.

Mr. Tufail provided an update regarding the City's recent re-rating of the Wastewater Treatment Plant permit. Ms. Harrington stated that ABHR is coordinating with the City's manager and attorney to finalize an amended and restated wastewater treatment plant agreement.

Ms. Harrington reported that she is awaiting an update from the City regarding proposed amendment of the GRP Participation Agreement. She noted that the City is coordinating with an outside consultant to prepare a cost analysis regarding the District's cost for annexation tract connections.

Ms. Harrington discussed the proposed Temporary Out-of-District Service Agreement with Alliance.

Mr. Tufail reviewed a revised Summary of Costs for bond application no. 12, a copy of which is attached to the engineer's report.

Mr. Tufail reported on the GIS System, stating that the latest work orders have been submitted.

Following review and discussion, Director Knight moved to accept the engineer's report. Director Millis seconded the motion, which passed unanimously.

PARK AND RECREATIONAL FACILITY MATTERS

The Board discussed potential future development of a District park on undeveloped land near Sansbury. Director Millis stated he would follow up with the landowner to see whether the landowner is interested in selling the tract to the District.

DISTRICT WEBSITE AND COMMUNICATION MATTERS

Mr. Waggoner reviewed Touchstone's monthly communications report, a copy of which is attached.

ANNUAL CYBERSECURITY AND ARTIFICIAL INTELLIGENCE TRAINING

There was no discussion on this agenda item.

The Board concurred to hold the next meeting on April 7, 2026, at 12:00 p.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors

(SEAL)



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