

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 116

The Board of Directors of Fort Bend County Municipal Utility District No. 116 will hold a regular meeting on **Tuesday, February 4, 2025, at 12:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Trinity Room, Houston, Texas*, to discuss and, if appropriate, act upon the following items:


1. Comments from the public.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
 - a. Approve minutes.
 - b. Development in the District.
 - c. Garbage collection and recycling services.
 - d. Financial and bookkeeping matters, including payment of the bills and review of investments.
 - e. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
 - f. Operations report from City of Richmond for regional wastewater treatment plant.
 - g. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
 - h. Coordination with homeowner associations regarding District business, including approve maintenance agreements.
 - i. Approve updated District Information Kit.
 - j. Reports from Directors and consultants on District matters.
3. NON-CONSENT AGENDA
 - a. Items removed from Consent Agenda.
 - b. Additional financial and bookkeeping matters, including:
 - i. amend budget for fiscal year end December 31, 2025, if necessary;
 - ii. discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference; and
 - iii. ratify approval of surplus funds notification letter to the Texas Commission on Environmental Quality for the lift station no. 2 emergency repair project.
 - c. Additional tax assessment and collection matters, including adopt Resolution Concerning Exemptions from Taxation.

- d. Receive quarterly report from Revenue Management Services regarding Strategic Partnership Agreement and take appropriate action.
- e. Operation of District facilities, including:
 - i. billings, repairs and maintenance, customer correspondence, and message language on water bill;
 - ii. update on manhole and valve repairs;
 - iii. amend Rate Order; and
 - iv. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- f. Consider proposal from Accurate Meter for smart meter pilot program and take appropriate action.
- g. Engineering matters, including:
 - i. District projects, including:
 - aa. replacement of fences at District facilities;
 - bb. Water Supply System;
 - ii. miscellaneous items, including:
 - aa. City of Richmond Wastewater Treatment Plant;
 - iii. developer items, including:
 - aa. Territory at Williams Way;
 - bb. 9er's Restaurant (6430 Sansbury);
 - iv. update on emergency repairs to lift station no. 2 and take appropriate action;
 - v. survey, topography and design of water plant no. 2;
 - vi. survey, topography and design of sanitary sewer force main headers upgrade;
 - vii. survey, topography and design of Crabb River Road water line loop;
 - viii. survey, topography and design of sanitary sewer lift station no. 5 and force main along FM 762;
 - ix. survey, topography and design of sanitary sewer system improvements;
 - x. District trail system, including consider land ownership/conveyance matters and take appropriate action;
 - xi. GIS system;
 - xii. deeds, easements, plats, consents to encroachment, requests for service, utility commitment letters, wastewater services contracts, and plan approvals; and
 - xiii. report on monitoring of Lamar Consolidated Independent School District ("LCISD") usage and any needed adjustment to the number of ESFCs allotted to LCISD.
- h. Annexation matters, including:
 - i. accept Petitions for Addition of Certain Land; and

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

- ii. authorize execution and filing of Petitions for Consent to Annex Land.
- i. District website and communication matters, consider proposals, and take appropriate action.
- j. Adopt Resolution Adopting Covered Applications Policy.
- k. Convene in Executive Session pursuant to Section 551.072, Texas Government Code, to deliberate the purchase, exchange, lease, or value of real property.
- l. Reconvene in Open Session and authorize appropriate action regarding the purchase, exchange, lease, or value of real property.




Attorney for the District

***The Board will conduct an in-person meeting at its physical location. The Board is currently making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment agenda item. The telephone number is (800) 340-3471, Access Code: 314492.**

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