

## NOTICE OF MEETING

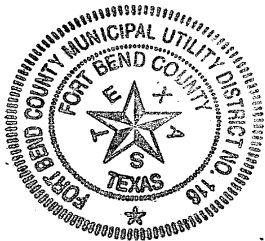
### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 116


The Board of Directors of Fort Bend County Municipal Utility District No. 116 will hold a regular meeting on Tuesday, April 2, 2024, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Trinity Room, Houston, Texas\*, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Development in the District.
  - c. Financial and bookkeeping matters, including payment of the bills and review of investments.
  - d. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - e. Operations report from City of Richmond for regional wastewater treatment plant.
  - f. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - g. Coordination with homeowner associations regarding District business, including approve maintenance agreements.
  - h. Reports from Directors and consultants on District matters.
3. NON-CONSENT AGENDA
  - a. Items removed from Consent Agenda.
  - b. Garbage collection and recycling services, including annual Consumer Price Index increase.
  - c. Approve audit for fiscal year end December 31, 2023.
  - d. Additional financial and bookkeeping matters.
  - e. Additional tax assessment and collection matters, including discuss water termination procedures for delinquent tax accounts and take appropriate action.
  - f. Operation of District facilities, including:
    - i. billings, repairs and maintenance, customer correspondence, and message language on water bill;
    - ii. update on manhole and valve repairs;
    - iii. approve Consumer Confidence Report and authorize operator to deliver Consumer Confidence Report and file certificate of delivery with the Texas Commission on Environmental Quality;
    - iv. conduct annual review and receive report from operator on Identity Theft Prevention Program and adopt Identity Theft Prevention Amendment;
    - v. authorize operator to send notice on garbage collection services and pool inspections with the water bill; and

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

- vi. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- g. Review Drought Contingency Plan and Adopt Order Adopting Amended and Restated Drought Contingency Plan.
- h. Review Critical Load Spreadsheet for District's facilities and authorize annual filing.
- i. Review Emergency Preparedness Plan and authorize filing of updates, if necessary.
- j. Engineering matters, including:
  - i. District projects, including:
    - aa. replacement of fences at District facilities;
  - ii. miscellaneous items, including:
    - aa. City of Richmond Wastewater Treatment Plant;
  - iii. developer items, including:
    - aa. Territory at Williams Way;
    - bb. 9er's Restaurant (6430 Sansbury);
  - iv. District trail system, including consider land ownership/conveyance matters and take appropriate action;
  - v. GIS system;
  - vi. deeds, easements, plats, consents to encroachment, requests for service, utility commitment letters, wastewater services contracts, and plan approvals; and
  - vii. annexation of land into District and/or out-of-District service requests, including authorize engineer to prepare feasibility study.
- k. District website and communication matters, consider proposals, and take appropriate action.



  
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 Attorney for the District

*Fort Bend County Municipal Utility District No. 116 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Matters), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.*

**\*The Board will conduct an in-person meeting at its physical location. The Board is currently making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment agenda item. The telephone number is (888) 363-4734, Access Code: 2022815.**

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