

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 116

The Board of Directors of Fort Bend County Municipal Utility District No. 116 will hold a regular meeting on **Tuesday, December 3, 2024, at 12:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Trinity Room, Houston, Texas\*, to discuss and, if appropriate, act upon the following items:

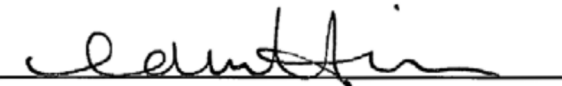
1. Comments from the public.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Authorize auditor to conduct audit for fiscal year end December 31, 2024.
  - c. Development in the District.
  - d. Garbage collection and recycling services.
  - e. Financial and bookkeeping matters, including:
    - i. payment of the bills and review of investments; and
    - ii. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
  - f. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - g. Operations report from City of Richmond for regional wastewater treatment plant.
  - h. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - i. Reports from Directors and consultants on District matters.
3. NON-CONSENT AGENDA
  - a. Items removed from Consent Agenda.
  - b. Coordination with homeowner associations regarding District business, including approve maintenance agreements and requests for contributions for recreational facilities, streetlights, and security patrol costs.
  - c. Additional financial and bookkeeping matters, including:
    - i. adopt budget for fiscal year end December 31, 2025; and
    - ii. review and, if appropriate, approve Client Services Agreement with HR&P, Inc. for payroll services.
  - d. Additional tax assessment and collection matters, including adopt Resolution Voting for Director for Board of Directors Election for Fort Bend Central Appraisal District.

- e. Authorize renewal of District's insurance policies including review of engineer's list of District facilities to be insured.
- f. Operation of District facilities, including:
  - i. billings, repairs and maintenance, customer correspondence, and message language on water bill;
  - ii. update on manhole and valve repairs;
  - iii. amend Rate Order; and
  - iv. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- g. Consider proposal from Accurate Meter for smart meter pilot program and take appropriate action.
- h. Engineering matters, including:
  - i. District projects, including:
    - aa. replacement of fences at District facilities;
    - bb. Water Supply System;
  - ii. miscellaneous items, including:
    - aa. City of Richmond Wastewater Treatment Plant;
  - iii. developer items, including:
    - aa. Territory at Williams Way;
    - bb. 9er's Restaurant (6430 Sansbury);
  - iv. update on emergency repairs to lift station no. 2 and take appropriate action;
  - v. survey, topography and design of water plant no. 2;
  - vi. survey, topography and design of sanitary sewer system improvements;
  - vii. District trail system, including consider land ownership/conveyance matters and take appropriate action;
  - viii. GIS system; and
  - ix. deeds, easements, plats, consents to encroachment, requests for service, utility commitment letters, wastewater services contracts, and plan approvals.
- i. Annexation matters, including:
  - i. approve annexation agreements;
  - ii. approve feasibility studies;
  - iii. accept Petitions for Addition of Certain Land; and
  - iv. authorize execution and filing of Petitions for Consent to Annex Land.
- j. District website and communication matters, consider proposals, and take appropriate action.
- k. Review and update Eminent Domain Report to the Texas Comptroller.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.

- l. Convene in Executive Session pursuant to Section 551.072, Texas Government Code, to deliberate the purchase, exchange, lease, or value of real property.
- m. Reconvene in Open Session and authorize appropriate action regarding the purchase, exchange, lease, or value of real property.



  
Attorney for the District

**\*The Board will conduct an in-person meeting at its physical location. The Board is currently making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment agenda item. The telephone number is (800) 340-3471, Access Code: 314492.**

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